

KNOX COUNTY REVOLVING LOAN FUND APPLICATION  
THE AREA DEVELOPMENT FOUNDATION, INC.  
KNOX COUNTY, OHIO

1. Application/Borrower Company

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Telephone: \_\_\_\_\_

2. Information on Existing Business

Type: \_\_\_\_\_  
Principal Product/Service: \_\_\_\_\_  
\_\_\_\_\_  
Date Established: \_\_\_\_\_  
Location: \_\_\_\_\_  
Name of bank(s) with which business has existing accounts:  
Bank Name: \_\_\_\_\_ Bank Name: \_\_\_\_\_  
Contact: \_\_\_\_\_ Contact: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Existing Debt Service

Lender: \_\_\_\_\_ Amount: \_\_\_\_\_ Annual Debt Service: \_\_\_\_\_  
Collateral: \_\_\_\_\_ Remaining Amort. Period: \_\_\_\_\_  
  
Lender: \_\_\_\_\_ Amount: \_\_\_\_\_ Annual Debt Service: \_\_\_\_\_  
Collateral: \_\_\_\_\_ Remaining Amort. Period: \_\_\_\_\_

Principal Officers/Owners (include 10% or more ownership):

Name: \_\_\_\_\_ Title: \_\_\_\_\_ %  
Name: \_\_\_\_\_ Title: \_\_\_\_\_ %  
Name: \_\_\_\_\_ Title: \_\_\_\_\_ %  
Name: \_\_\_\_\_ Title: \_\_\_\_\_ %

Name of Applicant's Accountant: \_\_\_\_\_  
Name of Applicant's Attorney: \_\_\_\_\_



Please list the cost of each activity to be undertaken with this project. Include the source of the estimates given for each activity.

	<u>Total Cost</u>	<u>Source of Estimate</u>
1. Land Acquisition		
2. Building Purchase		
3. New Construction		
4. Rehabilitation		
5. Site Preparation		
6. Off-Site Improvements		
7. Leasehold Improvements		
8. Machinery and capital Equipment, i.e. life of 5 years or more		
9. Interim costs, i.e. con- struction interest organizational costs, relocation of business or persons, moving costs, overhead profit, etc.		
10. Performance Fees		
11. Working Capital		
12. Inventory		
13. Non-Capital Equipment i.e. Life of less than 5 yrs.		
14. Professional Fees, i.e. legal, architectural, etc.		

TOTAL PROJECT COST:

4. Project Financing

	<u>Source</u>	<u>Use</u>	<u>Amount</u>
1.			
2.			
3.			
4.			
5.			

Cash Equity Contribution:

RLF Loan: (Rate: \_\_\_\_\_% Term: \_\_\_\_\_) \$ \_\_\_\_\_  
 Total Project Cost \$ \_\_\_\_\_

5. Project Impact

What information do you have that indicates the need/market for your improvement/expansion? Please describe in detail on back and include any supporting material.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What is number and nature of jobs this project will create or retain:

Create or Retain	Number		Job Classification	Average Annual Salary
	Part Time	Full Time		
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

	Current Year _____	Year One _____	Year Two _____
Annual Sales	\$ _____	\$ _____	\$ _____
Employment*	_____	_____	_____
Annual Payroll	\$ _____	\$ _____	\$ _____

\*Full time employee equivalent is year-round, 40-hour work week.

6. Historical Financial Information

	Current Period		
	20__	20__	20__
Annual Sales Revenue	\$ _____	\$ _____	\$ _____
Earnings Before Tax	\$ _____	\$ _____	\$ _____
Profit After Tax	\$ _____	\$ _____	\$ _____

7. Attachments

All of the following information must be submitted with your application. Please indicate the attachment/s which are included.

Yes	No	
___	___	3 years Historical Financial Statements (balance sheet, P&L)
___	___	3 years Projected Financial Statements (balance sheet, P&L)
___	___	Interim Financial Statements (not more than 60 days old)
___	___	Personal Financial Statements
___	___	Brief history of existing business
___	___	Description of New Project, with contractor bids (or architects estimate) and/or equipment estimates (all third party estimates)
___	___	Letter of Commitment from participating bank
___	___	Resumes of Officers and Key Management Personnel
___	___	One year cash flow statement (month by month)
___	___	Information concerning current working capital line
___	___	Evidence of equity available

8. Submission Acknowledgement

As an authorized agent of the applicant company, I hereby submit this application. I understand that any false statement in this record may subject the applicant company and signer to criminal prosecution. I also understand that additional information may be required to complete the application. By signing this application I am authorizing the \_\_\_\_\_ (name of bank), our bank of account, to provide the Knox County Revolving Loan Fund on a confidential basis, with any information provided to that lender as part of the application for funds provided from that private lender.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Date